

Milton Disability Awareness Committee

Meeting Minutes

Wednesday, February 2, 2011 7:00 PM

In attendance: Renee Catanzaro, Vincent Catanzaro, Sharon Lockwood, Kennard Woods, Jonathan Copsey, Sudie Gordon

The committee met at City Hall (Executive Conference Room)

Ken Woods opened the discussions with his review of the MDAC proclamation, By-Laws as it pertains to Milton City Ordinance and MDAC's resolution. The following were touched upon:

- 1) Procedures regarding the public posting of meetings, agendas, minutes and elections.
- 2) The need for a quorum
- 3) Enacting a more formal approach to meetings, i.e., Robert's Rules of Order

With the current need to fill positions of members that have stepped down or are no longer able to serve in the capacity needed the following was reviewed:

According to Resolution 08-03-23, MDAC is governed by a Board comprised of seven members of the community, each having experience and/or expertise with persons with various disabilities; the MDAC Board shall elect a "Chairperson and Vice-Chairperson by majority vote"; each person nominated to the MDAC Board shall hold office "for a period of two years or until such time as they are no longer able to participate in the committee"; should any member of the MDAC Board "be unable to fulfill their duties, the Board shall nominate a new member to be confirmed by a majority vote of the Board.

It was further clarified or determined that:

- 1) Without a quorum no official action can take place. MDAC has had a board member step down or have had to change their role or level of commitment.
- 2) The first order of business is to establish a functioning board.
- 3) Some discussions of possible replacement members and nominations were discussed.
- 4) In addition to a Chair and Vice Chair the role of Secretary was also discussed to maintain records of attendance and minutes of meetings.
- 5) Non-Board Member opportunities were also discussed as they exist for Liaison positions to various City committees of interest

Old Business

- 1) Community Link speakers - Further clarification needs to be determined on any dates and or designated presenters for future Community Links. The group present must defer to Ann Coggins and Laura York who are not present this evening.

- 2) Constant Contact – the need to update the website with a new contact which will be handled by Sudie.

New Business

Discussion ensued as to how to solicit new possible Board Members/Committee Liaisons and the possibility of reengaging some previous individuals that made some very positive impacts. The idea of a public forum appeal through a possible newspaper article alerting the public of our desires was also discussed.

Attendees will also review the Milton Website for various committees of interest that we believe should have a presence by a MDAC representative.

Next Meeting Date: Wednesday, March 2, 2011

Milton City Hall

The meeting was adjourned.

Minutes Approved: March 2, 2011

Laura York