

MEMORANDUM



To: Honorable Mayor and City Council
Chris Lagerbloom, Interim City Manager
Planning Commission
Jeanette Marchiafava, City Clerk
Tom Wilson, Director of Community Development
Dan Drake, Director of Public Works
Mike Tuller, Deputy Director of Community Development
Sara Leaders, Transportation Planning
Mark Law, Arborist
Deb Harrell, Public Safety
Chad McGiboney, Fire

From: Robyn MacDonald, Planner, Community Development

Date: November 26, 2007

Re: Preliminary Zoning Agenda **Community Zoning Information Meeting (CZIM)**
Wednesday, November 28, 2007 - 7:00 PM at City Hall

Design Review Board (DRB)
Tuesday, December 4, 2007 – 6:00 PM at City Hall

Planning Commission
Wednesday, December 19, 2007 - 7:00 PM at City Hall

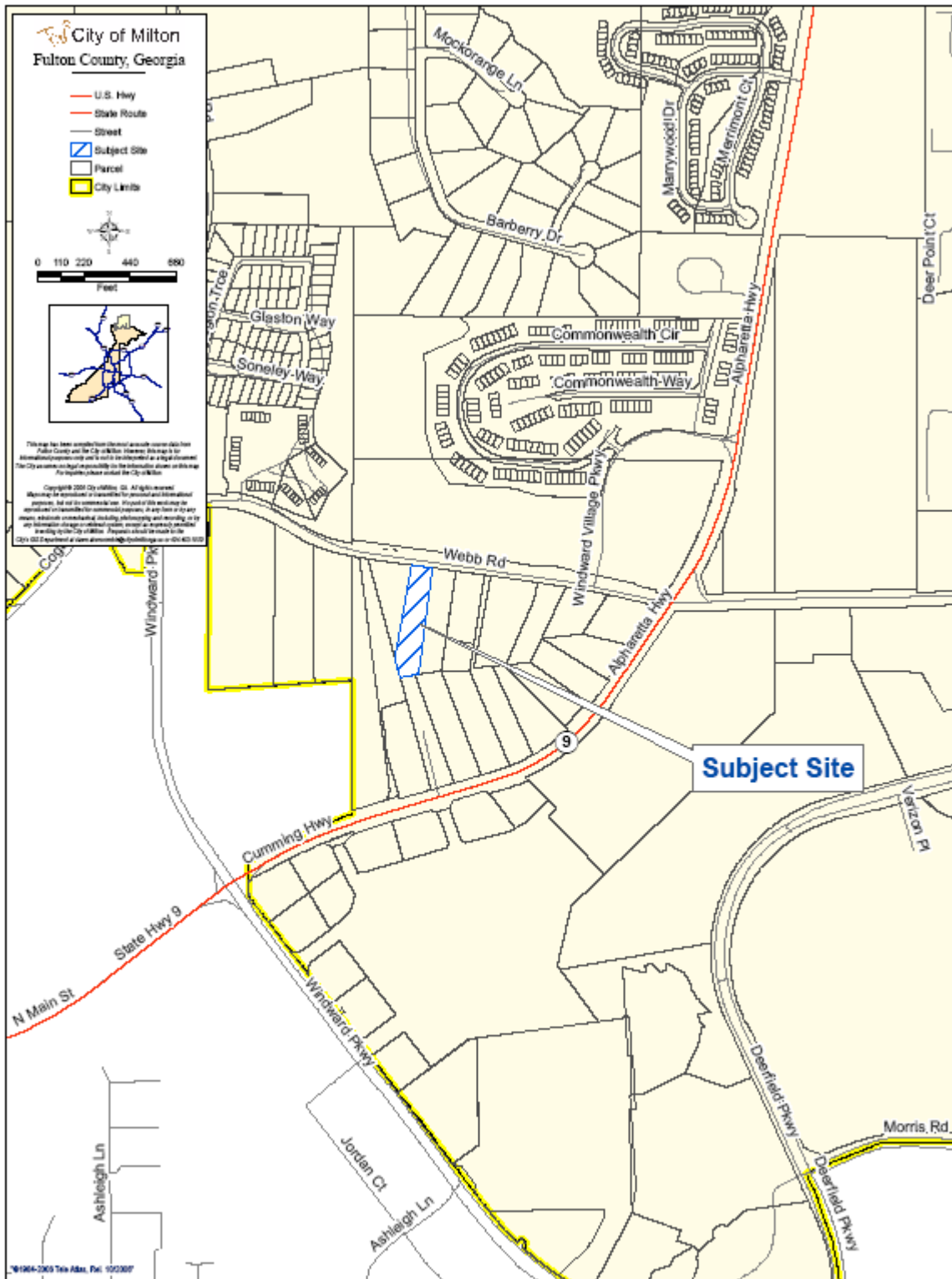
Mayor and City Council
Thursday, January 17 - 7:00 PM at City Hall

Please submit any comments you have regarding the following cases to Robyn MacDonald, 678-242-2540, by **Tuesday, December 7, 2007**.

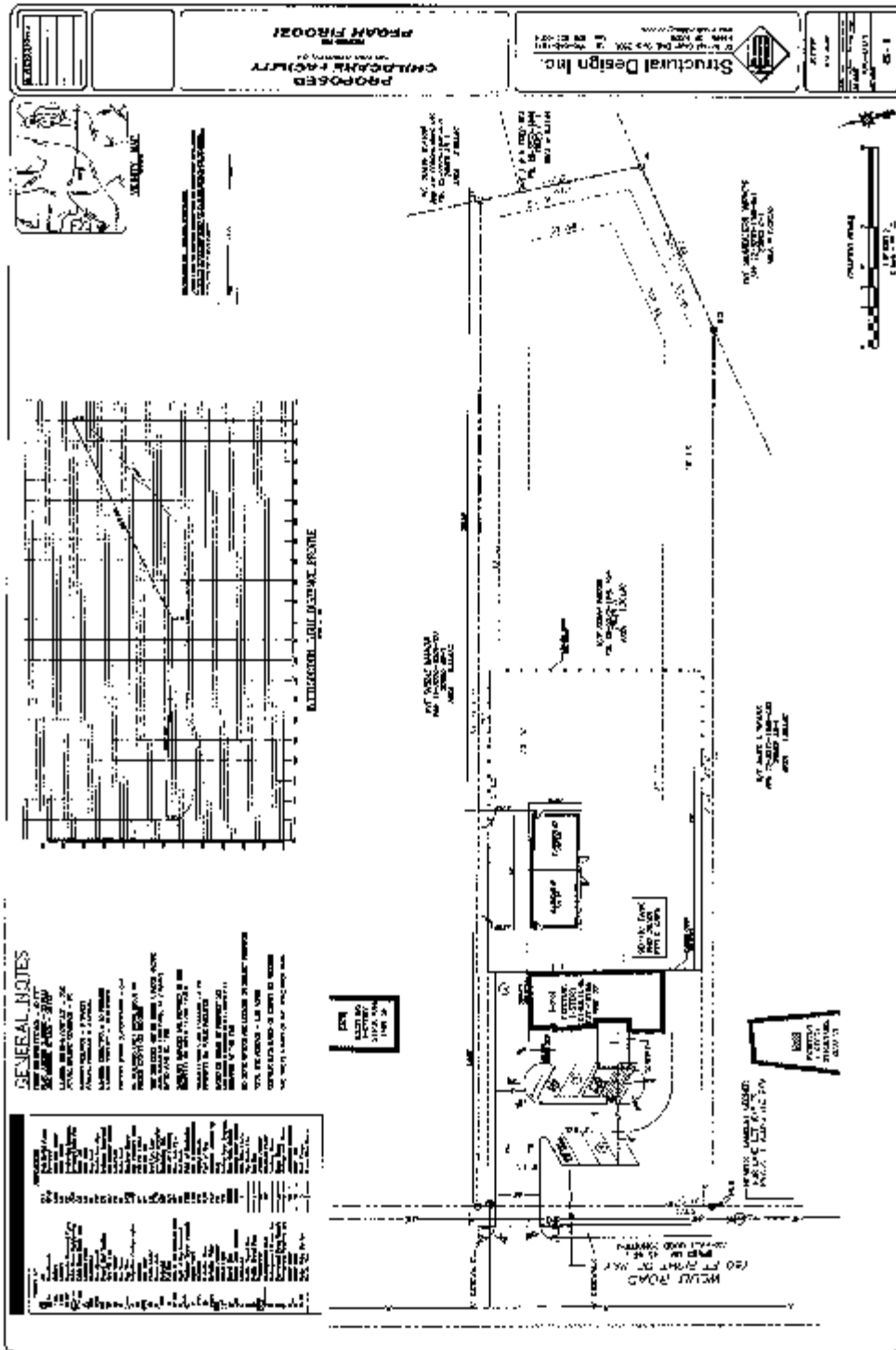
Please be advised, the material details of the rezoning and use petitions received on or before the November 6, 2007 submittal deadline are as follows:

REZONINGS/USE PERMITS

Agenda Item/ Location/Applicant	Request
RZ07-020 VC07-015 2865 Webb Road	To rezone from O-I (Office-Institutional) to O-I (Office-Institutional) to expand the existing day care center from 2,000 square feet tot 3,600 square feet and to request a concurrent variance to reduce the undisturbed buffer from 25 feet and a 10-foot improvement setback to 5 feet along the east and west property lines for a distance of 150 feet behind the building to the north (Article 4.23.1.B)



LOCATION MAP – RZ07-020/VC07-015

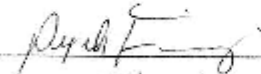


RZ07-020/VC07-015 – Site Plan 10/6/07

LETTER OF INTEND
November 5, 07

This letter is to request permission for expansion, ^{to rezone from O-1 to O-1} The existing building only allows two classrooms. The existing zoning on the property allows 38 children and 7 adults. I ~~2,000 sq~~ would like to expand the school with an additional and separate 1600 sq/ft building to bring the school to a final capacity of 78 children and 10 staff, as you may see on the site ~~plan.~~ ^{total 3600}

This property at 2865 Webb Rd. is a very narrow property and the setbacks and buffers do not allow expansions therefore I am asking for permission to reduce the buffer to 5' on the east/south side of the property for 150 feet behind the existing structure to allow expansion and having a playground for children without getting into the drainage field area, as shown on the septic system plan. Thank you.


PEGAH FIROOZI
owner

RECEIVED

NOV 08 2007

City of Milton
Community Development