

Milton 2030 Comprehensive Plan

MINUTES/STATUS REPORT

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Date: 01*30*2009

CPAC Meeting 1/26/09			
	CPAC's first meeting for 2009	agenda attached	1/26/09
	TERMINATION OF BRPH	The group was told that George, Alice and Tom Wilson met with BRPH to discuss the pending termination of the contract. The hearing for the termination of the contract is scheduled to be heard before the City Council on February 9, 2009	
	PROPOSED SCHEDULE FOR 2009	Tentative meeting dates are scheduled for the last Monday of every month, but will be confirmed as they approach.	
	RFP - NEW CONSULTANT FOR VISIONING	<p>The idea of getting a consulting firm/consultant to facilitate the public workshops i.e. the visioning and Charrette was proposed. A draft scope of services was provided to all CPAC members for review and comment.</p> <p>Alice made the suggestion that Connie Cooper would be a good facilitator for the comp plan meetings since she is already working on Milton's transportation plan and the procurement process would take a much shorter time. Discussion is ongoing. CPAC would make a final recommendation about the Consulting for the public meetings and charrettes for visioning and character areas.</p> <p>The January 22nd presentation by Randal Arendt was discussed with positive reviews. Some members requested further information about possibly having him present for CPAC. [We learned from the transportation staff that Randall's presentation costs \$5,000. I was able to obtain a DVD of the presentation that can be distributed to CPAC].</p>	
	STATUS OF PARTIAL PLAN UPDATE	The Partial plan is being reviewed by ARC and DCA for 60 days	
	STATUS OF FINANCIAL MODEL	<p>The work on the data for the Financial Model is progressing. The data BRPH provided to Norm Pearson was inconsistent and presented many problems for the model. The planning staff is working with the GIS Department to clean up the data to get accurate numbers for Norm. A conference call is scheduled with Norm and staff on February 3 to discuss the draft results.</p> <p>The new maps resulting from this process will be very beneficial to the comp planning process. These maps will be shown at the next CPAC meeting.</p>	
	PUBLIC COMMENT	<p>Grammar and run on sentences were noticed in the Partial Plan document.</p> <p>CPAC and Staff will be the authors of the Community Agenda portion. Moving forward, it was suggested that the plan be broken up into manageable sections for CPAC members to take responsibility of a section to review and return.</p> <p>For the upcoming public meetings, it was suggested that the format allow for an open mike where the participants may make comments at the beginning of the meetings and at the end to gauge the current views versus the past views.</p>	

Tasks Accomplished this Week			
1	Survey Scanning	The surveys are being scanned into Opti View for storage and CDs can be made for distribution. There is some value in the written comments provided by the respondents that was not captured in the summary done by BRPH. A summary of the written comments can be made.	1/26/09 to 1/30/09
2	Land Use for the Financial Model	The existing Land Use map is being corrected to enable Norm to complete the Financial Model. A conference call is scheduled with Norm on February 3 to demonstrate a draft of the results	1/27/09
3	Contract termination BRPH	The termination of the contract to schedules to be heard before the City Council on February 9, 2009	1/5/09 to 2/9/09
4	Determine Public Kick Off Date	Discuss CPAC... Pending decision on consultant and contract processes	
5	Copies of other plans	Hyperlinks to other municipalities' comprehensive plans, other City of Milton documents eg. The Trail Plan, the DCA comp plan guidelines and others will be sent out to CPAC member early in the week of February 2 nd .	
6	Meeting with SAC and CPAC	A joint meeting with the CPAC and the SAC will be coordinated and members will notified.	
Work in progress for the next 2 weeks			
1	Norm: Financial Model demonstration	Scheduled for February 3, conference call	2/3/09
2	Prepare arguments for Feb 9 the Council meeting		2/2/09 to 2/9/09
3	Data from BRPH	The data that was provided by BRPH will be compiled for next CPAC meeting.	2/2/09 to 2/13/09

Agenda

Comprehensive Plan Advisory Committee Meeting

January 26, 2009

6:30 PM -City Hall Conference Room

<u>Activity</u>	<u>Approx. Start Time*</u>
A. OPENING OPPORTUNITY FOR PUBLIC COMMENT/INPUT	6:30 PM
B. TERMINATION OF BRPH	6:35 PM
C. PROPOSED SCHEDULE FOR 2009	6:50 PM
D. RFP - NEW CONSULTANT FOR VISIONING	7:00 PM
E. STATUS OF PARTIAL PLAN UPDATE	7:30 PM
E. STATUS OF FINANCIAL MODEL	7:45PM
F. CLOSING OPPORTUNITY FOR PUBLIC COMMENT/INPUT	8:20 PM

***Notes:**

The times are approximate and intended to keep the Committee on track to complete the meeting by 8:30 PM.

Attendance

<i>CPAC Meeting: 1/26/09</i>			<i>Affiliation</i>
<i>Members Present</i>			
1	<i>George Ragsdale, Chair</i>		
2	<i>Terry Herr</i>		
3	<i>Tim Enloe</i>		
4	<i>Fred Edwards</i>		
5	<i>Joelle Corcoran</i>		
6	<i>Jon Carroll</i>		
7	<i>Lynn Gregory</i>		
8	<i>Cary Schlenke</i>		
9	<i>Sandy Jones</i>		
10	<i>Marty Lock</i>		
11	<i>Jennifer Fletcher</i>		
12	<i>Paul Moore</i>		
<i>Non-members Present</i>			
1	<i>Dennis Potts</i>		
2	<i>Clyde Johnson</i>		<i>TSAC Member</i>
<i>Absent Members</i>			
1	<i>Curtis Mills</i>		
2	<i>Joe Creamer</i>		
3	<i>Elyse Anderson</i>		
4	<i>Kim Horne</i>		