



APPLICATION FOR HISTORIC DESIGNATION

Building/Property name: _____

Property address: _____

Property Identification Number (PIN): _____

Land Lot: _____ Zoning: _____

Property Size (Acres): _____

Estimated or Actual Year Built: _____

Historical/Cultural/Architectural Significance of property :

Current use of property:

Improvements to property & approximate year:

Nominator contact information:

Name

Address

City, State, ZIP

Telephone

Fax

Email

Nomination made by:

- Property owner
- Historic Preservation Commission
- Local not-for-profit/community organization

- Mayor/City Council
- City of Milton resident
- Other _____



Current property owner contact information:

Name

Address

City, State, ZIP

Telephone

Fax

Email

Description (please mark all that apply)

Building Material (please check all that apply)

- a. clapboard b. stone c. brick d. board and batten
e. cobblestone f. shingle g. stucco h. other: _____

Roof Material

- a. wood b. shingle c. metal d. asphalt shingle
e. Slate

Structural System

- a. wood frame with interlocking joints b. wood frame with light members
c. masonry load bearing walls d. metal (explain)

e. other: _____

Condition

- a. excellent b. good c. fair d. deteriorated

Integrity

a. original site b. moved if so, when? _____

c. list major alterations and dates (if known) _____

Threats to Building

- a. none known b. zoning c. roads d. developers
e. deterioration f. other: _____

Related Outbuildings and Property

- a. barn b. gardens c. garage d. privy
e. shed f. greenhouse g. shop h. carriage house
i. quarters j. other

Landscape features: _____

Other features: _____

Surroundings of the Building (check more than one if necessary)

- a. open land b. woodland c. scattered buildings d. density build-up
e. commercial f. industrial g. residential other: _____

Interrelationship of Building and Surroundings (Indicate if building or structure is in a historic district) _____

Historic Designation Criteria:

What is the age of the structure(s)?

Each nominated historic property must meet one or more of the following criteria.

- It possesses an outstanding example of structures representative of its era; or
- It contains the few remaining examples of a past architectural style or type over 50 years old; or
- It is a place associated with an event or persons of historic or cultural significance to the City of Milton, State of Georgia, or the region; or
- It is the site of natural, archeological, or aesthetic interest that contributes to the cultural or historical development and heritage of the municipality, county, state, or region.

Provide a narrative, under separate cover, that describes how the nominated property meets the City's criteria for Historic Designation. Please reference the criteria listed above. Provide any additional information that relates to the nominated property. Areas of importance shall include, but are not limited to, the following:

- Detailed description of the property
- Historic function or use
- Significant events that occurred at, around or resulted in the nominated property
- Important persons associated with the nominated property
- Detailed description of the physical characteristics of the nominated property, including the architectural style and materials used
- A list of significant exterior architectural features that should be protected
- Significant example or type of work by an architect
- Significant dates associated with the nominated property
- Description of the current condition of the proposed landmark and whether it has maintained its historical integrity in terms of location, design, materials, workmanship, etc.

Application Checklist

- Completed application with authorized signatures
- Criteria narrative
- An overall site plan, drawn to scale, showing all improvements to property; Min size 11x17 (15 copies)
- Copies of photographs of property, current and historic, if possible
- Front, side, and rear elevation drawings, drawn to scale

I understand that upon designation, I or my successor must follow the City of Milton Historic Design Guidelines, and that I will be obligated to secure a Certificate of Appropriateness from the City of Milton Historic Preservation Commission prior to the occurrence of any of the following:

1. Major changes by addition, alteration, maintenance, reconstruction, rehabilitation, renovation or repair.
2. Any new construction and demolition in whole or in part requiring a permit from the City of Milton.
3. Moving a building.
4. Any construction, alteration, demolition, or removal affecting a significant exterior architectural feature as specified in the ordinance designating the landmark, including but not limited to changes to the roofline.

I also understand that this designation transfers with the title of the property should the property be sold, or if legal or beneficial title is otherwise transferred.

PROPERTY OWNER'S SIGNATURE:

Print name Date

NOMINATOR'S SIGNATURE:

Print name Date

Sworn and Attested before me this _____ day of _____, 20____, _____ NOTARY PUBLIC

For Staff Use:
 Date application received: _____
 Received by: _____
 HPC hearing date: _____